

HCO POLICY LETTER OF NOVEMBER 23, 1960

(Re-issued HCO LA)

Dist: Staff Hats

All Cen. Orgs.

Dept. Hds.

REPORTS TO O.I.C.

note.

The Org. Info. Centre cannot function and one cannot plot a future with it unless Departments make out and send in their reports to the Assoc. Sec's Secretary or the person keeping the board. This data can be held there for Ad. Com.

The deadline is Monday Noon for the past week. However getting the report done by Friday Noon makes this possible.

The reports have to be done anyway - why delay them?

L. RON HUBBARD

LRH:aec:js:rsh

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